



# COOKIES POLICY

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## 1. Definitions

A “School” refers to the individual academies within the Trust. Depending on the context this may refer to a singular academy or to all of the academies within the Trust but as separate entities.

The “Staff” refers to any individual who is employed by the school or who operates on the schools’ behalf, e.g. Trustees and Governors.

A “Parent” includes the natural or adoptive parent of a students as well as any non-parent / carer who has parental responsibility including being involved in the day to day care of a student.

A “Student” includes any incoming or current student at any School within the Trust. It also includes any individual who was previously a student at any School within the Trust and who has left within the appropriate timeframe for consideration as necessary, e.g. complaints.

The “Headteacher” is defined as the individual who has ultimate responsibility for a school. Individual schools may have alternative titles such as Executive Headteacher. A list of roles can be found in Appendix 1.

“Cookies” are small text files that are placed on to your device when you first visit a website.

## 2. Scope of the Policy

This policy applies to all individuals accessing the Trust and / or School websites.

## 3. Policy Aims and Ethos

The purpose of this policy is to highlight that cookies are in use on the UST websites, how cookies are used and to establish that by accessing the UST websites you are agreeing to this policy.

## 4. How We Use Cookies

The website uses cookies in a number of ways, including to (without limitation):

- make the Website easier for you to use;
- improve the speed and security of the Website;
- allow you to share our pages on social networks;
- provide us with information about how the Website is used so that we can make improvements to the Website.

We do not use cookies to:

- collect any personal information about you (without your express permission);
- collect any sensitive information;
- pass data to any advertising networks;
- pass personal data to third parties.

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## 5. Consenting to Cookie Use

Most internet browsers are set up to automatically accept cookies. We will take this, and your continued use of the Website as acceptance of our Cookie Policy. If you wish change your permissions for the use of cookies on this Website, or to delete any that have already been set, you can manage this through the settings of your browser. Please bear in mind that some features on the Website might not work correctly with cookies disabled.

## 6. Managing the Use of Cookies

You can usually find the tools to manage cookies in the 'preferences' or 'tools' menu of your browser.

## 7. Types of Cookies That We May Use

We use the following types of cookies on the Website:

- Session cookies – these are only stored temporarily and are deleted from the user's device when the browser is closed.
- Google Analytics – we use Google Analytics to measure how our site is used by visitors and to generate reports for our own use. Google Analytics does not collect any personal information about you.

## 8. Approval Signature

Signature of (enter position e.g. Chair) \_\_\_\_\_

Print name \_\_\_\_\_

Date \_\_\_\_\_

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